The President shall:

A. Preside at all meetings of the Organization.

B. Be available as a liaison to all committees.

C. Perform other duties incidental to the office of the President.

D. Endeavor to serve the entire organization in a strictly impartial manner.

E. Be familiar with the Bylaws, Officer & Committee Duties and any policies provided by the Butler County Board of Education.

F. Keep the membership informed of all activities associated with the Booster Organization.

G. Keep the Band Directors fully informed on all matters concerning the Organization.

The Vice-President shall:

A. Assist the President as needed.

B. In the absence of the President, temporarily assume the duties and powers of the presidency.

C. In the event of a vacancy in the office of the President, assume the duties and powers of the presidency until a special election can be held.

D. Perform such other duties as may be assigned by Organization.

E. Be available as a liaison to all committees.

The Secretary shall:

A. Keep an accurate record of all Organization.

B. Have custody of the Organization’s By-Laws and other official documents.

C. Perform such other duties as may be assigned by Organization.

E. Conduct the correspondence of the Organization in accordance with direction of the President.

The Treasurer shall:

A. Have custody of all Organization funds, making disbursements only as authorized by the Organization.

B. Pay all approved bills promptly, by check.

C. Keep the books on a current basis and make a monthly written financial report to the Organization.

The Concessions Chair shall:

A. Select & purchase items for all home Football games. This includes placing food & drink orders in a timely manner.

B. Maintain an accurate inventory of all items purchased for the concession stands.

C. Ensure smooth operation of the concession stand during home Football games.

The Equipment Chair shall:

A. Ensure that a truck & the band trailer are available for any necessary performances of the GMS & GHS Bands.

B. Load, transport & unload all equipment for performances.

C. Assist with setup & teardown at all performances.

D. In consultation with the GMS & GHS Band Directors, design and build any props or other items deemed necessary by the Band Directors for performances.

The Uniform Chair shall:

A. Fit & assign all marching band uniforms to students. This includes sizing & ordering of shoes.

B. Secure any necessary repairs or replacements to uniforms.

C. Ensure that all students have all parts of their uniform in working order.

D. Maintain a database of uniforms assigned to students.

E. Secure cleaning for marching band uniforms at least twice per calendar year.

F. Collect all uniforms at the end of the year & ensure that all items are returned in proper condition.

G. Manage the band hats before and after half time performance